

RECORD OF PROCEEDINGS
MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
BANCROFT-CLOVER WATER AND SANITATION DISTRICT

HELD: Monday, April 20, 2026, at 5:00 p.m.
Headquarters Office Building, Board Room
900 South Wadsworth Blvd.
Lakewood, Colorado 80226

ATTENDANCE:

A regular meeting of the Board of Directors of Bancroft-Clover Water and Sanitation District, Jefferson County, Colorado was called and held in person and by teleconference and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

The following directors were present:
Sean Wells-President (via teleconference)
Jim Ris - Treasurer
Julie Jakicic- Secretary
Michelle Norris – Assistant Secretary
Del Smith - Assistant Secretary (via teleconference)

Also present: Mary Lai, District resident; Tim Lowe, General Manager; Gilberto Najera, Field Manager; Bethany Pas-Flythe, District Accountant; Steven Payne, District resident; Nicole Peykov, District Counsel; Sylvia Vigil, Office Manager; Wade Wheatlake, District Engineer; Kathy Wirth, District resident.

CALL TO ORDER:

Secretary Jakicic noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors of the Bancroft-Clover Water and Sanitation District and called the meeting to order at 5:00 p.m.

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APPROVAL OF AGENDA:

Upon motion duly made, seconded, and unanimously approved, the Board approved the agenda as amended. The agenda was amended to move the Drought Pricing item ahead on the agenda to be considered after customer comments.

DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST:

It was noted that general disclosure statements had been filed on behalf of the members of the Board of Directors with the Office of the Colorado Secretary of State at least 72 hours in advance of the meeting in accordance with statute. Ms. Peykov noted that there were no new verbal disclosures of conflict of interest made by the Directors present at the meeting prior to action being taken.

COMMENTS FROM CUSTOMERS, CONSULTANTS, MANAGERS & BOARD MEMBERS:

Secretary Jakicic issued an invitation to receive comments from customers, consultants, managers. District residents Lai, Payne and Wirth introduced themselves and were welcomed by the Board.

ACTION ITEM:

1- 2026 Drought Pricing

Secretary Jakicic opened the Public Hearing on Drought Rates.

Mr. Lowe presented a Drought Rate proposal. Under the proposal, the District would pass through Denver Water's \$1.65 / thousand-gallon surcharge to its customers using water in tier two and up. The purpose of the surcharge is to recover the additional cost assessed by Denver Water to provide a strong conservation price signal and preserve the District's capital reserve. Drought pricing would be effective for water used after May 1, 2026.

Secretary Jakicic issued an invitation for comments from members of the public. Discussion, questions, and answers followed. The Board noted that the proposed Drought Rate would not be applicable to essential, indoor use (Tier 1) and that the rates were intended to recover the additional cost assessed by Denver Water. Further discussion was held regarding how the drought rates would be assessed to various customer classes and how it would appear on bills. There being no further discussion, Secretary Jakicic closed the hearing.

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Upon motion duly made, seconded, and carried, the Board approved the Drought Pricing Rate as proposed by Mr. Lowe, effective May 1st, 2026.

After the motion was approved, District residents Lai, Payne and Wirth left the meeting.

MINUTES:

Mr. Lowe presented the minutes of the March 16, 2026, regular meeting. The minutes were approved as amended. The minutes were amended so that line 3 of the General Manager's report read "...and offer an opportunity *to* fill a ladder position."

FINANCIAL STATEMENTS:

Ms. Pas-Flythe presented to the Board the financial statements for the period ending March 31, 2026. After discussion, and upon motion duly made and seconded, the Board accepted the financial statements as presented.

FINANCIAL CASH FLOW SUMMARY:

Ms. Vigil presented the monthly cash flow summary and payables through March 31, 2026. Following discussion, and upon motion duly made and seconded, the Board accepted the cash flow summary and payables as presented.

FIELD MANAGER'S REPORT:

Mr. Najera presented the monthly report on field activities for March and April. He noted that hydrant flushing was underway and that the procedure to flush had been amended to reduce the amount of water flushed. Mr. Najera also discussed an incident where a boring contractor damaged a customer's service line and requested that they be able to pay the district directly. The Board directed staff to seek payment within 30 days or have the claim submitted to the contractor's insurance carrier.

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GENERAL MANAGER'S REPORT:

Mr. Lowe presented the general manager's report for March 2026. Mr. Lowe noted that all the sponsored gardens from Garden in a Box were used for the spring. Additional grant funded discounts were expected to be available for the late summer sale. He also reported that the shop heating system was operational and that the project was being closed out. Mr. Lowe then discussed a billing system programming error that caused four customers to be overbilled. The effected customers will be offered a refund check or credit on their account.

ENGINEERING REPORT:

Mr. Wheatlake presented the monthly engineering report on current projects dated April 20, 2026. Mr. Wheatlake reported that 2025 CIPP program work was complete and that the 2026 program would begin in August. There was also discussion of the Mississippi and Garrison sewer rehab project. There is considerable uncertainty around the abandoned Green Mountain vault and the Board requested that other alternatives for monitoring high sewer flows be investigated. The Board also requested the field manager and District engineer scenario plan to prepare for future weather events that require pumping.

LEGAL REPORT:

Ms. Peykov reported that there were no new legal updates apart from a bill that would have affected how governmental entities tax real versus personal property, which did not move forward.

METRO WATER RECOVERY REPORT:

Mr. Smith reported that the Spring workshop would take place the week of April 27. He also noted Metro was conducting facility tours and that he would investigate a District board tour later this spring.

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ACTION ITEMS:

1- Damage Settlement Release

Mr. Lowe presented a damage settlement release from Denver Water related to the pressure surge on October 17, 2025. Mr. Lowe reported that the settlement covered all direct costs related to the incident and the agreement had been reviewed by District Counsel. After discussion and upon a motion being made and seconded, the Board unanimously approved the settlement in the amount of \$136,051.66.

2- Metro Water Recovery Representative

Mr. Lowe discussed the appointment of a District representative to the Metro Water Recovery Board. Assistant Secretary Smith serves as the District's representative, and his term expires on June 30, 2026. Discussion followed with the Board expressing their appreciation for Director Smith's contributions and service as the District's representative. After discussion and upon a motion being made and seconded, the Board unanimously appointed Assistant Secretary Smith to serve as the District representative to Metro Water Recovery for the period July 1, 2026, through June 30, 2028.

NEW BUSINESS

None

OLD BUSINESS

None

ADJOURNMENT

On motion duly made, seconded, and unanimously carried, at 7:10 p.m. Secretary Jakicic adjourned the meeting.

The foregoing minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved by the Board of Directors of the Bancroft-Clover Water and Sanitation District.

/S/ Julie Jakicic
Secretary of the District