

RECORD OF PROCEEDINGS
MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
BANCROFT-CLOVER WATER AND SANITATION DISTRICT

HELD: Monday, March 16, 2026, at 6:00 p.m.
Headquarters Office Building, Board Room
900 South Wadsworth Blvd.
Lakewood, Colorado 80226

ATTENDANCE:

A regular meeting of the Board of Directors of Bancroft-Clover Water and Sanitation District, Jefferson County, Colorado was called and held in person and by teleconference and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

The following directors were present:
Sean Wells-President (via teleconference)
Jim Ris - Treasurer
Julie Jakicic- Secretary
Michelle Norris – Assistant Secretary
Del Smith - Assistant Secretary

Also present: Tim Lowe, General Manager; Gilberto Najera, Field Manager; Bethany Pas-Flythe, District Accountant; Nicole Peykov, District Counsel; Sylvia Vigil, Office Manager; Wade Wheatlake, District Engineer.

CALL TO ORDER:

Assistant Secretary Smith noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors of the Bancroft-Clover Water and Sanitation District and called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA:

Upon motion duly made, seconded, and unanimously approved, the Board approved the agenda as presented.

RECORD OF PROCEEDINGS

March 16, 2026

Bancroft-Clover Water and Sanitation District

Page 2 of 4

DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST:

It was noted that general disclosure statements had been filed on behalf of the members of the Board of Directors with the Office of the Colorado Secretary of State at least 72 hours in advance of the meeting in accordance with statute. Ms. Peykov noted that there were no new verbal disclosures of conflict of interest made by the Directors present at the meeting prior to action being taken.

COMMENTS FROM CUSTOMERS, CONSULTANTS, MANAGERS & BOARD MEMBERS:

Assistant Secretary Smith issued an invitation to receive comments from customers, consultants, managers. There was no response.

MINUTES:

Mr. Lowe presented the minutes of the February 23, 2026, regular meeting. The minutes were approved as presented.

FINANCIAL STATEMENTS:

Ms. Pas-Flythe presented to the Board the financial statements for the period ending February 28, 2026. After discussion, and upon motion duly made and seconded, the Board accepted the financial statements as presented.

FINANCIAL CASH FLOW SUMMARY:

Ms. Vigil presented the monthly cash flow summary and payables through February 28, 2026. Following discussion, and upon motion duly made and seconded, the Board accepted the cash flow summary and payables as presented.

FIELD MANAGER'S REPORT:

Mr. Najera presented the monthly report on field activities for February and March. He noted that the blow off flushing program was complete and staff was now focusing on hydrant flushing.

RECORD OF PROCEEDINGS

March 16, 2026

Bancroft-Clover Water and Sanitation District

Page 3 of 4

GENERAL MANAGER'S REPORT:

Mr. Lowe presented the general manager's report for February 2026. Mr. Lowe also discussed reinvesting a portion of the District's liquid reserves into Treasury notes. Yields on 2–3-year maturities have risen recently and offer an opportunity to fill a ladder position.

ENGINEERING REPORT:

Mr. Wheatlake presented the monthly engineering report on current projects dated March 16, 2026. Mr. Wheatlake noted that the 2025 CIPP program was nearly complete and that the pre construction meeting for the 2026 CIPP would be on March 25th. He also gave an update on the Kipling Parkway sewer crossing project stating that the liner would be installed on March 18 making the project substantially complete.

LEGAL REPORT:

Ms. Peykov reported that there were no new legal updates.

METRO WATER RECOVERY REPORT:

Mr. Smith gave his report of Metro Water Recovery activities. He reported that Metro's finance section was recasting future rate increases and the rate increases out to 2033 would be slightly lower than projected in 2025.

ACTION ITEMS:

1- 2026 Drought Response Program

Mr. Lowe reviewed a memo on the expected 2026 drought and the District's potential response. He discussed current snowpack and Denver Water's expected drought declaration on March 25, 2026. Snowpack is extremely poor and a Stage 1 drought declaration is expected later this month. As a Master Meter distributor, Bancroft Clover is required to enforce the drought restrictions contained in the Denver Water Operating Rules.

Denver Water is also expected to adopt drought surcharges on April 8, 2026. The surcharge would be effective for bills calculated on or after May 1, 2026. The drought surcharge is expected to be \$1.65 per 1,000 gallons for master meter distributors and is based on the District's Average Winter

RECORD OF PROCEEDINGS

March 16, 2026

Bancroft-Clover Water and Sanitation District

Page 4 of 4

Consumption (AWC). AWC is calculated as the average water volume purchased in the months of January, February and March. Any monthly purchase above the AWC would be subject to the surcharge. The Board requested Mr. Lowe prepare an analysis of surcharge impacts on District customers if it were passed on.

NEW BUSINESS

None

OLD BUSINESS

None

ADJOURNMENT

On motion duly made, seconded, and unanimously carried, at 7:15 p.m. Assistant Secretary Smith adjourned the meeting.

The foregoing minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved by the Board of Directors of the Bancroft-Clover Water and Sanitation District.

/s/ Julie Jakicic
Secretary of the District